

Statutes of the academic journal “Wychowanie w Rodzinie [Family Upbringing]”

**consolidated text
from 01.03.2023**

CHAPTER I General Provisions

§ 1

1. The academic journal “Family Upbringing”, hereinafter referred to as the Journal, was established based on the Agreement concluded between Prof. Stefania Walasek and Dr Ewa Jurczyk-Romanowska of 29.04.2014 on the transformation of the publishing series “Family Upbringing” into a Journal.
2. The Journal operates according to the Press Law and the provisions of this Statute.

§ 2

The mission of the Journal is to disseminate scientific/academic achievements concerning research on the family, upbringing, and education.

§ 3

The aims of the Journal:

- a) to publish papers by representatives of various scientific disciplines who address the issues of family, upbringing, and education, and whose texts bring new content to science and propose contemporary practical solutions,
- b) to treat the Journal as a tribune of scientific discourse,
- c) to inform about currently conducted research on family, upbringing, and education,
- d) to exchange historical and contemporary thought between Polish and foreign centres on family, upbringing, and education,
- e) to create a ground for the reception of historical thought and past practice for contemporary theoretical and practical solutions referring to the family: its support, help, care,
- f) to compare theoretical and practical achievements in the field of family, upbringing, and education in the historical and contemporary context in different countries,
- g) to promote the achievements of Polish theoretical and practical thought in the field of upbringing in the family among Polish theoreticians and practitioners and internationally,
- h) to integrate scientific communities and representatives of practice in Poland and abroad.

§ 4

1. The Journal publishes original works in the field of social sciences and humanities.
2. The leading scientific discipline of the Journal is pedagogy.
3. The Journal also publishes original research papers from other disciplines if they deal with family, upbringing, or education issues.

§ 5

The editorial team of the Journal adheres to:

- a) the principles of publication ethics by the guidelines of the Committee on Publication Ethics (COPE),
- b) the principles of open access to science by the Budapest Open Access Initiative,
- c) the guidelines and recommendations of the Ministry of Education and Science on protection against ghost-writing and guest authorship,
- d) the guidelines and recommendations of the leading journal databases with which the Journal has signed agreements.

§ 6

1. The Journal is published four times a year.
2. It is permitted to publish additional thematic special issues of the Journal.

§ 7



In the Journal, research papers are published in Polish and English.

§ 8

The primary version of the Journal is electronic.

§ 9

The Journal is published in the Open Access model. Papers are published in the Repository of the Digital Library of the University of Wrocław and other repositories appropriate for scientific Journals.

§ 10

1. The initiators and founders of the Journal are Prof. Stefania Walasek and Dr Ewa Jurczyk-Romanowska.
2. The publisher of the Journal is Ewa Jurczyk-Romanowska, acting as an entrepreneur conducting a sole proprietorship called: EDUsfera. Ewa Jurczyk-Romanowska with registered office and address: ul. Drukarska 45/38, 53-311 Wrocław, NIP: 5471830063, REGON: 385633764.
3. The publisher operates under the brand name Wydawnictwo Naukowe EDUsfera. In English, the official brand name is EDUsfera Academic Press.

§ 11

1. The Journal pursues its statutory objectives in Poland and abroad.
2. The official name of the Journal in English is "Family Upbringing".

CHAPTER II **Journal organs**

§ 12

1. The Journal's organs are:
 - a) The editorial team comprises the editor-in-chief, deputy editor-in-chief, editorial secretary, subject editors, language editors, and statistical editors.
 - b) The Journal's Academic Council is composed of academics from Polish and foreign scientific centres.

§ 13

1. The editorial office is headed by the editor-in-chief and the deputy editor-in-chief.
2. The editor-in-chief of the Journal is Professor Stefania Walasek, Professor Emeritus at the Institute of Pedagogy of the Faculty of Historical and Pedagogical Sciences of the University of Wrocław.
3. The Deputy Editor-in-Chief is Dr Ewa Jurczyk-Romanowska, Assistant Professor at the Institute of Pedagogy of the Faculty of Historical and Pedagogical Sciences of the University of Wrocław.
4. The editor-in-chief, deputy editor-in-chief and editorial secretary shall be appointed and dismissed by the publisher of the Journal. Appointment and dismissal of the editor-in-chief shall be confirmed by a competent court and entered in the Register of Journals and Periodicals of the 1st Civil Division of the District Court in Wrocław.

§ 14

The duties of the Editor-in-Chief include:

- a) directing the work of the editorial team of the Journal,
- b) appointment and dismissal of the members of the Academic Council,
- c) appointment and dismissal of subject editors,
- d) preparing the publishing plan,
- e) supervising the quality of papers submitted for publication,
- f) approving the selection of reviewers for papers submitted for publication in the Journal,
- g) analysing reviews of papers submitted for publication in the Journal,
- h) approving the content of the issue of the Journal and its structure,
- i) other tasks resulting from the scope of the Journal's activity that are not included in this Statute.

§ 15

The duties of the Deputy Editor include:

- a) managing the review process, including anonymising reviewers' data,
- b) managing the work of the editorial team, in particular the thematic and statistical editors,



- c) coordinating the entry of papers into Journal databases,
- d) activities regarding the expansion of the international cooperation of the Journal,
- e) activities regarding applying for patronage and cooperation with scientific societies, research networks and other scientific organisations,
- f) activities regarding the financial management of the Journal and the acquisition of funds, grants, and subsidies for the activities of the Journal,
- g) concluding contracts with contractors for the various stages of the publication process, in particular reviewers, language editors, and statistical editors,
- h) concluding agreements with authors of papers accepted for publication,
- i) developing and implementing a personal data protection policy for the Journal,
- j) deputising for the Editor-in-Chief in the performance of her tasks,
- k) other tasks resulting from the scope of the activities of the Journal that are not included in these Statutes.

§ 16

The duties of the Editorial Secretary include:

- a) communication with authors of papers submitted for publication in the Journal,
- b) verification of the editorial requirements of papers submitted for publication in the Journal,
- c) registration of papers submitted for publication in the Journal,
- d) to anonymise the data of authors of papers submitted for publication in the Journal,
- e) coordinating the work of the language editors,
- f) conducting records of contracts with authors of papers submitted for publication in the Journal,
- g) coordinating the sending of copies of the Journal to libraries and other relevant bodies,
- h) other tasks deriving from the scope of the Journal's activities not included in these Statutes.

§ 17

The duties of the Subject Editors include:

- a) assessment of the paper in terms of its fit with the mission, aims, and thematic scope of the Journal,
- b) conducting a preliminary substantive assessment of the paper,
- c) informing the Deputy Editor of the result of the preliminary assessment, i.e.:
 - acceptance of the paper and the possibility of submitting it directly for review without amendments,
 - determination of the scope of corrections necessary to accept the paper,
 - rejection of the paper before review.

§ 18

The duties of the Statistical Editors include:

- a) assessment of the paper in terms of the correctness of the statistical calculations, including the proper selection of methods, techniques, and research tools, the acceptability and correctness of the application of statistical tests and the validity of the calculated results,
- b) preparation of a statistical review of the evaluated paper.

§ 19

The duties of the Language Editors include:

- a) checking the correctness of the language used in the papers (Polish and English) and, if necessary, making the necessary linguistic corrections,
- b) consulting the author of the paper concerning the linguistic corrections made and obtaining his/her written approval,
- c) checking the correctness of the bibliographic notation and verifying the cited sources.

§ 20

The Academic Council of the Journal has an advisory function to the Journal's editorial team and, in particular, provides substantive support to the Editor-in-Chief and thematic editors.

CHAPTER III Publication procedure

§ 21

1. A paper for publication should be submitted in electronic form and meet the editorial requirements set by the editors of the Journal.



2. The prerequisite for the initiation of the publication procedure is that the author grants an exclusive licence for the paper to be submitted for publication for the duration of the publication procedure, completes a statement of personal rights and publishing ethics, and agrees to the processing of personal data.
3. Publication of the paper is conditional on the author signing a publishing contract.
4. Specimen documents referred to in paragraphs (2) and (3) are available on the Journal's website.

§ 22

1. The publication procedure shall include the following stages:
 - a) the first stage, in which the paper is checked for compliance with the editorial requirements, registered at the Journal and pre-qualified by the subject editors, and then submitted to independent reviewers on a double-blind basis; obtaining two positive reviews is a prerequisite for proceeding to the next stage of the publication procedure,
 - b) the second stage, in which authors are required to respond to the reviews received, and the paper is then subjected to linguistic and technical editing; this stage concludes with the publication of the paper in the Journal.
2. The detailed publication procedure is defined in separate documents and made available to authors on the Journal's website.

CHAPTER IV Final Provisions

§ 23

The statutes are granted by the publisher of the Journal, based on the agreement of 29.04.2014 on the transformation of the publishing series "Family Upbringing" into a Journal.

§ 24

All amendments to the provisions contained in this Statute may be made by the publisher of the Journal and have to remain in writing.

§ 25

The Statutes become operative as of the date of entry in the Register of Journals and Periodicals of the 1st Civil Division of the District Court in Wrocław.

